



Meeting Chair: Kirsten Wall

Minutes: Liz Butterfield

MINUTES

TPAC General Meeting
Tuesday, November 14, 2023
7pm - 8:15pm

Time	Topic	Person																																						
7:05-7:15	Communications Update <ul style="list-style-type: none">Check out our PAC Bulletin Board in front of the office to stay on top of PAC initiatives, FunLunch updates, fundraisers, etc. Everybody is part of the PAC!	Kirsten																																						
7:15-7:30	Financial Update <ul style="list-style-type: none">General update from TreasurerHalloween Howl total profit \$4680 – we raised more than we had budgeted (\$2095).Breakdown of revenue and expenses:<table><tr><th>Revenue</th><th>Amount</th></tr><tr><td>School Cash online ticket sales</td><td>\$7,469.00 (\$82 from 2022-2023)</td></tr><tr><td>Square online event sales</td><td>\$524.74</td></tr><tr><td>Ticket sales cash</td><td>\$355.00</td></tr><tr><td>Event sales cash</td><td>\$376.00</td></tr><tr><td></td><td></td></tr><tr><th>Expenses</th><th>Amount</th></tr><tr><td>Halloween Howl Photo Booth</td><td>\$892.50</td></tr><tr><td>Halloween Howl Pizza</td><td>\$950.00</td></tr><tr><td>Halloween Howl DJ</td><td>\$550.00</td></tr><tr><td>Halloween Howl Station</td><td>\$15.00</td></tr><tr><td>Halloween Howl Glow Bar, Food, Prizes, Station</td><td>\$1,370.50</td></tr><tr><td>Halloween Howl Station</td><td>\$24.60</td></tr><tr><td>Halloween Howl Station</td><td>\$91.00</td></tr><tr><td>Halloween Howl Decor</td><td>\$136.21</td></tr><tr><td>Bank fees</td><td>\$12.00</td></tr><tr><td></td><td></td></tr><tr><td>Total profit & potential school held fund supplement</td><td>\$4,682.93</td></tr><tr><td>If split per division</td><td>\$334.50</td></tr></table>There are no outstanding funding requests.	Revenue	Amount	School Cash online ticket sales	\$7,469.00 (\$82 from 2022-2023)	Square online event sales	\$524.74	Ticket sales cash	\$355.00	Event sales cash	\$376.00			Expenses	Amount	Halloween Howl Photo Booth	\$892.50	Halloween Howl Pizza	\$950.00	Halloween Howl DJ	\$550.00	Halloween Howl Station	\$15.00	Halloween Howl Glow Bar, Food, Prizes, Station	\$1,370.50	Halloween Howl Station	\$24.60	Halloween Howl Station	\$91.00	Halloween Howl Decor	\$136.21	Bank fees	\$12.00			Total profit & potential school held fund supplement	\$4,682.93	If split per division	\$334.50	Megan
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7:30-7:45	Events Update <ul style="list-style-type: none">Thank you, Sharon, and our army of Volunteers for another successful Halloween Howl! It was spooooktacular 🎃The PAC voted and approved the full Halloween Howl profits to be split equally between 14 divisions for the teachers to put towards field trips and winter activities. (\$334 extra per class, on top of the \$246 per class already allocated from PAC funds).Thank you for your Halloween Howl survey feedback! We will take your comments into consideration for next year's Howl!	Sharon / Stacey																																						

	<ul style="list-style-type: none"> • There are snacks leftover from the Howl. An idea may be to hold a boardgame night. Ashley believes that the Boardgame Cafe hosts them for free. Perhaps in the New Year when schedules are less busy. • We will also look more closely at the spending survey results to present feasible ideas to the PAC and the school administration. Thank you for the 65 responses with great suggestions. 	
7:45-8:00	School Admin Report <ul style="list-style-type: none"> • Liz has presented to staff what classrooms are getting from the Howl fundraiser, and teachers are thrilled. • The Remembrance Day assembly was entirely student-run this year, with no adult involvement, and went really, really well. Thank you, students! • Motion to approve a new Earthquake Kiosk (\$5000, and \$1000 is for delivery and installation), this is pending PAC Exec approval. • Liz provided the PAC with details of our upcoming ProD Day speakers. More details to follow. • Our Torquay Food Train starts Tuesday, November 21. We will begin with toiletries and basic hygiene essentials, then have a different theme each week. • Popcorn will now be delivered next Thursday, November 23. 	Liz Emma
8:00-8:15	Town Hall & New Business <ul style="list-style-type: none"> • We discussed a '<i>Meet-The-Teacher</i>' event with the PAC and a few class representative parents so we can chat directly with each other about areas of the school experience we'd like to see developed, potential growth, new play structures, etc. 	Group
8:15	Meeting Adjourned Thanks, everyone!	Kirsten