



www.torquaypac.ca

Minutes for TPAC AGM Meeting, May 10, 2023

Attendance: PAC executive members (Ada Bello: vice-president, Anna Olson: treasurer, Tuire Tammilehto: secretary, Stacey Fraser: communications), Nancy Hodgson, Suzanne Yee, Kirsten Wall, Julena Lovegrove, Emma Marley, Liz McMaster, Tonia Dintrono.

Call to Order at 7:09pm by Ada.

Adoption of meeting agenda by Kirsten and seconded by Julena.

Opening Remarks: Land acknowledgement.

Standing Items

Communications Update

- **Volunteer Appreciation:** Anna thanks all our volunteers for the help this year and those past. We appreciate each and every one of you that took time out of your schedule to add to our community! Liz and Emma echo these sentiments. Ada says the spirit of our community, from the Halloween howl, to helping the teachers, the parking help and signage, and other events are so appreciated by our parents!
- **President's Report:** A Year in Review: Ada reads Danielle's notes.
- What an exciting year for Torquay. We welcomed new Administration, thank you Liz and Emma for all your support and collaboration throughout the year. It is so appreciated.
- As a PAC we had a successful year made possible by all of the many many volunteers that we are appreciating tonight.
- To the PAC executive, thank you for everything. Tuire, thank you for helping out for as long as you have and for keeping us all organized and on task with the Agenda and Minutes. Anna and Stacey thank you both for all your work this year and thank you for sticking around to help us into next year (and hopefully beyond). Ada, you have been an integral member of our Executive and we appreciate all your help and input throughout the past year. I will be stepping down as President for next year but hope to be involved as a volunteer throughout next year.
- For everyone else who spent even a little time helping with an event, we could not do the things we do without you. No job is too small. Team work makes the dream work and this community is such an incredible team.
- A few highlights from this year: The return of the Halloween Howl!! Not only did it bring in a ton of money for the PAC but it was such an amazing way to celebrate again after a couple years of not being able to run events. Sharon, you were instrumental in the success of this event and it was by far the highlight of the year!

- With the money raised from the Howl and our donation drive/other fundraisers, we were able to provide the school with \$5,000 in special funding requests including, new iPads, bus transportation to field trips, supplies for after school clubs etc.
- So once again thank you for an amazing year and we look forward to doing it all again next year!
- PAC roles to be filled: Currently the Executive Roles requiring help are President, Vice-President, and Secretary. Danielle, Ada, and Tuire will be moving on next year.
- We are also seeking Fun Lunch coordinators! Ada, Kirsten, Tuire volunteer to work together to organize, but could still use extra help. The time requirement is minimal and entails sending one email per month to a food vendor.
- Election of 2023/2024 Executive: Kirsten Wall expresses interest in the Vice President role. Stacey Fraser motions for Kirsten Wall as Vice President, Julena Lovegrove seconds.
- **Vote taken:** We welcome Kirsten Wall as Vice-President, Stacey Fraser to continue with Communications, and Anna as Treasurer. Thank you so much to you all.

Financial Update

- General Update from Treasurer:
- Account Balances: Chequing Account: \$34,097.93, Gaming Account: \$10,652.49 Paypal Account: \$19,851.89, School Held Funds: \$4,626.99.
- Total available fund: \$69,229.30.
- Budget Presentation for 2023/2024: Anna explains that we are working to have a “zero budget”. It means we are looking to balance the ingoing and outgoing funds.
- Our income comes from the donation drive, fun lunch profit, gaming grant, spirit wear, passive fundraisers, and the halloween howl.
- Expenses go to parent education, the planting program, hot lunch software, earthquake supplies, art/educational performances, fun day, PAC website, bank fees, incidental expenses, staff departure gifts, student missing meals, and the Christmas performance.
- For next year, the PAC recognizes that the cost of nearly everything has gone up. Therefore our budget also needs to reflect the changes in our economy.
- The Technology Fund is increased from \$600 to \$1500 due to aging software/hardware.
- ELL/Learning Support is increased to \$1000 (\$150 per staff, plus remainder for additional resources).
- Classroom funds increased from \$4500 to \$5250 (\$350 per class).
- Library funds increased from \$300 to \$1300. Thank you Mr.Koning for the wonderful presentation last month. The PAC recognizes the urgent need to upgrade our aging collection of books to keep our children inspired and engaged in reading.
- Staff appreciation increased from \$450 to \$750. This reflects a change from potluck style luncheons to catered luncheons for staff in the past few years.
- Grade 5 celebration funds increased from \$300 to \$1500. The PAC recognizes that parents have been working very hard to fundraiser for their grade 5's. To ease the efforts required, this increase more accurately reflects the current costs of inflatable rentals, etc.
- Welcome back event increased from \$200 to \$450.
- Sports equipment increased from \$600 to \$1500.
- Field trip funds increased from \$0 to \$3450. Teachers will now be able to arrange for bus transportation and be reimbursed for the costs of these programs.
- Music increased from \$500 to \$800.
- Budget motioned by Anna.
- **Vote taken: Budget Approved**

Event Update

- Walk and Wheel will be postponed until September. It's a busy time at Torquay and so this will be something to look forward to in the fall! Possible water bottle prizes.
- Emma shares her experience/knowledge of a riding program to teach levelled biking skills. Stacey working with Emma. We are eagerly awaiting what they come up with.
- Other events to look forward to upon our return in September;

- **Welcome Back BBQ and Meet the Teacher: Thurs, Sept 21 @ 5pm.** Followed by a Pro-D Day on Fri, Sept 22.
- **Halloween Howl set for Fri, Oct 27, 2023.**
- Fun Lunches to begin again in October, with one in the last week of September.
- Spirit Wear, Grade 5 Hoodies will be sent early next year so the children can wear them through the fall and winter season.
- Emma shares the potential of a Walk-a-thon. Tentative t-shirts for participation.
 - o Nancy suggests "Team Sales". Used by VicWest Elementary.
 - o "Out of the blue printing" used by Danielle for grade 5 hoodies.

Upcoming Events for the remainder of this year;

- **Teacher Appreciation/Staff Farewells:** Teacher appreciation is on Friday, May 12. Our teachers will enjoy a catered luncheon. On behalf of all the PAC, thank you to our teachers and support staff for all your hard work this past year!
- Staff Farewells to be announced by Liz.

Administration Report

Liz McMaster, principal

- Our third cross country meet is happening this week. For three lunch hours a week our students have been practicing. Finals will be held on June 1st for grade 3-5 students.
- Next week we will hold our Rainbow Week and Drum Gifting assembly. Our parent-made drums will be awakened by a few of our students. Our music teachers have been hard at work teaching these students to drum one of our district's Indigenous songs for times of celebration.
- **Fun day: Fri, June 23,** more details to come soon.
- **Grade 5 completion ceremony - Wed, June 28.** This will include the whole school and our grade 5 parents. In the afternoon is party time!! Inflatables, Ice cream truck, etc. for our grade 5's.
- **Thurs, June 29- School-wide farewell assembly.**
- **Tues, June 20: Beach day at Pkols (Mt.Doug) beach.**
- **Fri, June 2: Kindergarten Orientation day.**
- **Mon, June 19: Young Entrepreneur's Sale:** It will be for students only during the day and open to parents after school.

Meeting adjourned: 8:29pm by Ada.

Note for next year: **PAC Meetings are moving to TUESDAYS!**

Our first one will be on **Tuesday, September 12 @ 7pm** in the Library.