



Minutes for October 3rd, 2018

Attendance Jacob Buurma, Jasmine Haere, Tiffanie Hanoski, Vanessa Lloyd, Cindy Harte, Linda Bevan, Kimberly Douglas, Tuire Ward, Teresa Bubela, Julena Lovegrove, Alanna Wish, Lara Abreu, Lisa Traczynski, Caren Morris, Leo Spalteholz, Karthekeyan Murugalyan, Divya Chawla

Call to Order at 7:01 pm by Jacob

Adoption of meeting agenda at 7:06 pm by Jacob- seconded by Tiffanie

Voting for PAC executive for 2018/2019 school year

1. Tiffanie nominated Jacob for President, second nomination by Vanessa, all in favour
2. Tiffanie nominated Jasmine for Vice President, second nomination by Linda, all in favour

Standing Items

Administration Report (Cindy)

- There have been other discussions with Chuck Morris around other issues on the property: safety in drop off area, concrete disruption and repair in basketball black top area.
- Mrs. Beck is off on long term medical leave. Her position will be posted & filled based on seniority.
- Cross country is midway through the season; soccer is starting up after cross country. Swim club notices are going out soon for Grade K-5.
- Silly Kids Comic Club is starting up.
- Highland dance club is starting up.
- Eco Tigers is started up and choir is starting soon- Grades 3-5.
- School counselor coverage has been increased- she will be focused on SEL (social emotional learning) and to develop the skills they need for expression, self regulation, etc.
- Greater focus on reading recovery program.
- ELL (English Language Learning) teacher has been increased this year to 0.6.
- Every 2nd Thursday all the staff get together for a collaboration session with the support staff & school counselor.

Treasurer's Report (Tiffanie)

- The gaming grant for this year has been received and the chequing/ gaming accounts are both healthy.

New Business:

- Portable Update- Portable is going at the back of the school, up the stairs and on the right.
- Discussion on dog droppings increasing on the fields- Julena offered to get signs printed at UVIC. PAC allocated \$200 miscellaneous funds to cover these. Requested approximately five to be made
- Sheepdog Self Protection Classes- Class hasn't been offered for 2 years- approx. student fee is \$10. Jasmine to gather all the information/costs and present at November PAC meeting.

- TPAC Fundraising Coordinator- Looking for one central contact to coordinate all fundraising events. Jasmine has offered to coordinate the Halloween Howl.
- Question on where school is in regards to needing seismic upgrades- we are not on the list right now. Earthquake kiosk needs some small games & cards to entertain kids if need be. Kimberly offered to check out the kiosk, look for any deficiencies, and approach Home Depot, Rona, etc for potential donations. Another suggestion brought up for ponchos and emergency blankets.
- Question regarding the role of being a class rep- a letter has been sent out. Cindy will create an email group for all the class reps to communicate on attendance of upcoming PAC meetings, volunteer opportunities etc.
- Question regarding the status of music class and choir- Torquay was one of the only schools left with a music class during teacher's prep time but was lacking in applied design skills, drama, fine arts, library technology skills so the position went out for a prep teacher was qualified in music and applied design skills. It has been a struggle to fulfill the current posting. The music program is no longer full time.

Meeting adjourned: at 8:11 pm by Jacob

Actions To Be Carried forward from May 9th/October 3rd meetings-

Admin to submit suggestions for fundraiser dates for 2018/2019 school year (Cindy & Admin)

Get list of emergency supplies to have one hand from Marketa Lund (Cindy)

Discuss necessary supplies for each classroom in the event of lockdown (PAC and Admin)

Purchase dog dropping removal signs for fields (Julena)

Audit emergency kiosk and approach retailers for donations (Kimberly)

Collect information/costs for Sheep Dog program (Jasmine)

Discuss Treat Day (Jacob)- deferred from October 3rd agenda

Discuss Town Hall Q&A with parents, PAC, Class Reps (Jacob)- deferred from October 3rd agenda

2018/2019 PAC Meeting Schedule:

Wednesday October 3rd, 18
 Wednesday November 14th, 18
 Wednesday January 9th, 19
 Wednesday February 13th, 19
 Wednesday April 10th, 19
 Wednesday May 8th, 19 (AGM)