



Minutes for May 8th, 2019 AGM

Attendance Jacob Buurma, Vanessa Lloyd, Cindy Harte, Leann Trenchard, Teresa Bubela, Christina Apa, Tuire Tammilento, Jasmine Haere, Tiffanie Hanoski, Julena Lovegrove, Rachel Hendren, Karthekeyan Murugalyan

Call to Order at 6:39 pm by Jacob

Adoption of meeting agenda by Teresa

Adoption of meeting minutes from previous PAC meeting first by Jacob and second by Teresa

Standing Items

Administration Report (Cindy & Leann)

- Dates are all coming out via email for remainder of the school year events
- Strings are performing at the next assembly as well as the karate club
- Parent volunteer appreciation event is coming up
- No staffing updates from previous meeting
- New Grade 2 teacher coming from George Jay
- Leann is starting off the 2019/2020 school year as VP until January 2020. Cindy will be missed by all and Leann will work with the incoming Principal to continue to nurture the Torquay community spirit and maintain/further develop growth mindset for students and administration

Treasurer's Report

- Financial update/budget review for 2019/2020 school year
- Tiffanie presented this year's expenditures and next year's budget proposal. Suggestion to increase the sports equipment fund to \$2000. Vote was taken and this was approved.
- Makerspace proposal for \$3000: vote was taken and this was approved.
- Vote on 2019/2020 school year budget was approved.

New Business:

-Class reps:

Proposal to change the name to PAC rep and discussion took place on how to have better participation for PAC meetings and school events/fundraisers, etc. Events needing support throughout the year are Halloween Howl, Spring Fair, Movie Night, Bingo Night, Pancake Breakfast, Fun Day, Staff Appreciation Luncheon. A Spring Fair lead coordinator and committee of 6-8 people is essential for this event to happen in Spring 2020. There will be a decision made in the Fall if this event can move forward or not.

-PAC Executive Roles for 2019/2020 school year:

1. Tiffanie nominated Jacob as President, Vanessa seconded the nomination. All in favour
2. Jacob nominated Vanessa as Vice President, Tiffanie seconded the nomination. All in favour
3. Vanessa nominated Tiffanie as Treasurer, Teresa seconded the nomination. All in favour
4. Jacob nominated Teresa as Secretary, Tiffanie seconded the nomination. All in favour

Roundtable:

Jasmine would like to see the talent show resurrected and run by a volunteer parent(s) since the admin does not have the time to do so. Admin is willing to hand it off and Jasmine and Christina are willing to coordinate a group of parents to run the event.

Vanessa will email the minutes from the AGM out for the attendees to review for a week and then send them to Natalca for the school website. No email response will indicate approval of the minutes.

Hot lunch program- Christina is open to new vendors for food choices. Tuire has offered to assist Christina with the email responses for 2019/2020. The hot lunch program will open up at several times throughout the school year for revisions/additional orders.

PAC start up for 2019/2020 school year: Vanessa proposed moving towards having a September PAC meeting as some other schools do, so we can get a good productive start on goals, events and tasks for the school year. Vanessa also suggested a PAC Exec meeting at the end of the Summer so we get some forms ready (donation drive as an example) and make a plan for the September PAC meeting and start up of the school year to optimize family participation in meetings, fundraising, school events and the success of the donation drive. Group was in favour of these two changes.

Meeting adjourned: at 8:14 pm by Jacob

Actions Requiring Follow Up:

None